

This Application Package Contains:

- Form 10 - Personal Application
- Form 20 - Essay Questions
- Form 30 - Recommendation
- Form 40 - Transcript Request
- Form 50 - Tuition Rates and Plans
- Form 60 - School Calendar for current year
- Form 70 - Doctrine and Conduct

Checklist for Completed Application

Application should be received at least four (4) weeks prior to your start date:

- Completed and signed Personal Application (form 10) - with passport size photos and application fee of \$100 as a check or money order.
- Completed Essay Questions (form 20)
- Completed Personal Recommendation (form 30) - Give this form to the person who is to recommend you. They should send it directly to CBC.
- Transcript from college, high school, or G E D (form 40) - Send this form to your last school and the transcript should be sent directly to CBC.

For non citizens:

- Visa copy – if not a U.S. Citizen

For transferred CBC students:

- Copy of Certificate of Completion (if applying for 2nd year program from correspondence/online)

***Mail all items to: CBC-Washington DC,
6118 Franconia Rd. Suite 200
Alexandria, VA 22310***

Email inquires: CBC.WashDC@yahoo.com

Attach your 2 x 2
passport type
photo
in the area

FOR COLLEGE USE ONLY

Date Rec'd _____

Fee Rec'd _____

Student ID # _____

Last Name: _____ First _____ Middle _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (_____) _____ Cell/Work Phone: (_____) _____

E-mail Address _____

Starting in Year: _____ in: Full Time First-Year or Part Time First-Year

Personal: Full Time Second-Year

Gender: male female

Marital Status: Single Married Separated Divorced Widow/Widower

Date of birth: mm _____ dd _____ yyyy _____

Are you a US citizen? Yes No If no, country of citizenship _____

If no, what type of visa have you obtained to live in the United States? _____

Have you previously attended any CHARIS school? Yes No

If yes, when and where? _____

Have you ever been convicted of a criminal offense (misdemeanor or felony)? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), date of such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

Spiritual:

When did you accept Christ as your personal Savior? _____

Have you been baptized in the Holy Ghost? Yes No

Do you speak in tongues? Yes No

Do you attend church regularly? Yes No

Current church / denomination name: _____

Pastor's name: _____ Phone: _____

Church address: _____

Medical:

Are you presently under the care of a physician? Yes No

If yes, please explain: _____

Family:

If married, name of spouse: _____

Children:

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Education History:

High School: _____ Dates Attended: _____

Did you graduate? Yes No

College: _____ Dates Attended: _____

Course of study/degree conferred: _____

Bible College: _____ Dates Attended: _____

Course of study/degree conferred: _____

Other: _____ Dates Attended: _____

Course of study/degree conferred: _____

Employment Experience:

Present employer: _____

Address of employer: _____

PERSONAL APPLICATION

Dates (from/to): _____ Supervisor: _____

Previous employer: _____

Address of employer: _____

Dates (from/to): _____ Supervisor: _____

Ministry Experience:

Ministry experience: Full-time Volunteer Part-time Number of Years: _____

Describe ministry experience: _____

Have you been involved in Praise and Worship ministry? Yes No

In what way? _____

Affirmations: (please initial by each statement)

_____ I have carefully read the "Standards of Conduct" I agree to adhere to these guidelines completely for as long as I am an active student at Charis Bible College.

_____ I have carefully read the "Doctrinal Statement," and I affirm my belief in each of the articles.

_____ I understand that faithfulness is most important for success as a student at CHARIS. I will be faithful to keep my appointments, fulfill my obligations, complete the tasks I have been assigned, and to do them on time.

I certify, to the best of my knowledge, that all of the answers and statements on this application are true, and give an accurate and adequate account of my background and beliefs.

Signature: _____ Date: _____

Return completed application to: CHARIS Bible College - Washington DC

6118 Franconia Rd. Suite 200

Alexandria, VA 22310

email: CBC.WashDC@yahoo.com

Mail to: Charis Bible College - Washington DC
6118 Franconia Rd. Suite 200
Alexandria, VA 22310

Applicant's Name _____ Date _____

Below are five essay questions that will help us evaluate you as an applicant. Please answer the questions as completely as possible and attach to the application. You may use a separate piece of paper; however, please limit your answers to the space provided.

1. Why are you applying to Charis Bible College? If accepted for admission, what qualities would you bring to the college community that might benefit, enhance, or stimulate the learning environment for your fellow students?

2. What are your beliefs about the Bible, and in particular, your beliefs about salvation? How do these beliefs relate to your own goals in life?

Applicant's Name _____ Date _____

3. Please write a brief testimony of your Christian experience, including details of your conversion, call to the ministry, and any other significant events that have contributed to your Christian growth.

4. How did you learn about CBC?

5. How do you plan to finance your education at CBC?

APPLICANT TO COMPLETE THIS SECTION

Each applicant to Charis Bible College Washington DC is required to submit a personal recommendation for review. Please complete this entire section, and then give this form to the person (teacher, employer, or friend) you choose to have complete it. Provide them an addressed, stamped envelope for mailing your recommendation directly to CBC Washington DC.

Applicant's Name _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Phone _____

TO THE PERSON COMPLETING THIS RECOMMENDATION:

The above-named individual is applying for admission to Charis Bible College - Washington DC. Serious consideration will be given to your comments. Thank you for your assistance. Once you have completed the form, please mail it directly to:

CBC Washington DC
6118 Franconia Rd. Suite 200
Alexandria, VA 22310

If you have questions email: CBC.WashDC@yahoo.com

1. How long have you known the applicant? _____

2. What is your relationship to the applicant? (cannot be a family member)

High school teacher/counselor College teacher/counselor Employer Friend

Other: _____

3. How well do you know the applicant?

Name/sight Casually Fairly well Very close

4. To your knowledge, has the applicant made a personal commitment to Jesus Christ?

Yes No I don't know

5. To your knowledge, does the applicant: Smoke? Yes No Drink alcohol? Yes No

Use illegal drugs? Yes No Comments: _____

6. Which characteristic(s) best describes the applicant? Please check all that apply.

Critical Enthusiastic Loving Passive Rebellious
 Respectful Sympathetic Tolerant Warmhearted

7. To your knowledge, what Christian service is the applicant involved in (such as Sunday school teacher, youth leader, nursery worker)?

8. Please indicate what you consider to be the applicant's strengths.

9. Please indicate what you consider to be the applicant's weaknesses.

10. The applicant's influence on his or her peers is:

positive neutral negative I don't know

PERSONAL RECOMMENDATION

11. Please evaluate the applicant in regard to the following categories. (Please circle one.)

	Excellent	Above Average	Average	Below Average	Poor	Not Observed
Christian commitment	1	2	3	4	5	6
Social adaptability	1	2	3	4	5	6
Cooperativeness	1	2	3	4	5	6
Integrity and honesty	1	2	3	4	5	6
Responsibility	1	2	3	4	5	6
Mental ability	1	2	3	4	5	6
Physical health	1	2	3	4	5	6
Initiative	1	2	3	4	5	6
Christian character	1	2	3	4	5	6
Emotional stability	1	2	3	4	5	6
Personal appearance	1	2	3	4	5	6
Leadership	1	2	3	4	5	6
Reliability	1	2	3	4	5	6

12. Please add any further comments you may have that would help in our evaluation.

Please Check One:

- | | |
|-------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> I highly recommend | <input type="checkbox"/> I recommend |
| <input type="checkbox"/> I recommend with reservation | <input type="checkbox"/> I cannot recommend |

Please print your information below:

Name _____ Phone (_____) _____

Address _____

Signature _____ Date _____



REQUEST FOR TRANSCRIPT

Applicant: Please send this completed form (photocopy as needed) with the appropriate transcript fee to the registrar of your high school and/or college or university attended.

Please print the information below:

Last	First	Middle
------	-------	--------

Maiden Name (if different when attending) _____

Social Security Number _____ - _____ - _____

Dates of Enrollment _____

Degree and Year of Graduation _____

Major/Field of Study _____

College/University _____

I hereby authorize the release of my academic records, i.e. transcript, to Charis Bible College.

Signature _____ Date _____

Registrar: please send an official transcript
(with seal and signature) of my academic record to:

**Registrar, CHARIS Bible College - Washington DC
6118 Franconia Rd. Suite 200
Alexandria, VA 22310**

With questions use email: CBC.WashDC@yahoo.com



TUITION and FEES

FULL TIME (four evenings per week, Monday - Thursday)

Application Fee \$100 (One-time fee, due with application)

Activity Fee \$125 (Due before first day of class)

Book Fee \$175 (Due before first day of class)

Monthly Tuition Plan: 9 payments of \$390 = \$3510

1st payment of \$390 due before 1st day of class

All monthly payments thereafter due on the 1st (first) of each month

Term Tuition Plan: 3 payments of \$1112 = \$3336

1st Term payment of \$1112 due before 1st day of class

2nd Term payment of \$1112 due before 2nd term

3rd Term payment of \$1112 due before 3rd term

Yearly Tuition Plan: 1 payment of \$3160 due before 1st day of class

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PART TIME (First Year Only) two evenings per week

(beginning on Mon & Wed or returning on Tue & Thu)

Application Fee \$100 (One-time fee, due with application)

Activity Fee \$100 (Due before first day of class)

Book Fee \$100 (Due before first day of class)

Monthly Tuition Plan: 9 payments of \$195 = \$1755

1st payment of \$195 due before 1st day of class

All monthly payments thereafter due on the 1st of each month

Term Tuition Plan: 3 payments of \$556 = \$1668

1st Part Time payment of \$556 due before 1st day of class

2nd Part Time payment of \$556 due before 2nd term

3rd Part Time payment of \$556 due before 3rd term

Yearly Tuition Plan: 1 Payment of \$1580 due before 1st day of class



**CALENDAR FOR
SCHOOL YEAR 2014 - 2015**

CLASSES ARE HELD IN THE EVENINGS: 6:30-9:30 PM
FULL TIME STUDENTS: MONDAY THROUGH THURSDAY
BEGINNING PART TIME STUDENTS: MONDAY & WEDNESDAY
RETURNING PART TIME STUDENTS: TUESDAY & THURSDAY

SUMMER OPEN HOUSE	JULY 21, 2014 AT 5:30-7:30 PM
OPEN HOUSE AND MANDATORY STUDENT REGISTRATION	SEPTEMBER 8 OR 9, 2014 AT 5:30-7:30 PM
FALL TERM BEGINS	SEPTEMBER 15, 2014
FALL TERM ENDS	NOVEMBER 20, 2014
THANKSGIVING BREAK	NOVEMBER 22, - 30, 2014
WINTER TERM BEGINS	DECEMBER 1, 2014
CHRISTMAS BREAK	DECEMBER 12, 2014 - JANUARY 4, 2015
WINTER TERM ENDS	FEBRUARY 26, 2015
SPRING TERM BEGINS	MARCH 2, 2015
EASTER BREAK	MARCH 25, - APRIL 5, 2015
PROMOTION/GRADUATION	MAY 16, 2015

DOCTRINAL STATEMENTS

The Scriptures: We believe that all of Scripture (both the Old and New Testament) are verbally inspired by God and are our final authority in all matters pertaining to doctrine, reproof, correction, and instruction in righteousness (II Timothy 3:16, 17).

God: We believe in only one true God; One in essence, nature, and attributes, but existing in three persons: Father, Son, and Holy Spirit (I John. 5:7).

Jesus Christ: We believe in the deity of the Lord Jesus Christ, in His virgin birth, in His shed blood on Calvary for the forgiveness of our sins, of His bodily resurrection and ascension to the Father's right hand. We do not believe that He is simply "a" way to the Father, but rather the "only" way through which we can receive righteousness, regeneration, sanctification, and glorification. He is, in fact, our salvation (I Corinthians 1:30-31).

Holy Spirit: We believe in the baptism with the Holy Spirit, expressed with speaking in tongues according to Acts 1:8; 2:4; 9:17; 10:44-46; 11:15-16 and 19:6. We believe this experience is distinct from, and subsequent to, the new birth, and can be received by faith (Galatians 3:2).

Salvation: We believe that all who, in repentance and faith, receive the Lord Jesus as Savior and Lord are born again (Acts 20:20-21; Romans 10:9-13).

Healing: We believe that the redemptive work of Christ on the cross has provided healing for the human body (Matthew 8:16, 17; Isaiah 53:4; I Peter 2:24).

The Resurrection: We believe in the resurrection of the just and the unjust; one to everlasting life and one to everlasting damnation (Matthew 25:46).

The Second Coming: We believe in a literal, physical second return of the Lord Jesus Christ (I Thessalonians 1:10; 4:16-17).

The Church: We believe that the universal church is comprised of all true believers who have received salvation through Christ (Ephesians 1:22-23). We also believe in and encourage fellowship with a local church (Hebrews 10:25).

Gifts of the Spirit: We believe that spiritual gifts and manifestations of the Holy Spirit are for the common good and building up of others today (I Corinthians. 12:7).

STANDARDS OF CONDUCT

Charis Bible College has three basic standards by which students' progress is measured: grace, servanthood, and character. Detailed below are "guideposts" by which the working out of these truths may be measured, not a formula by which these qualities may be attained. As a believer we already possess everything we need in Christ, but must yield our souls and bodies so that these qualities are manifested in our thoughts and actions.

1. Grace: 2 Peter 1:2-3, "Grace and peace be multiplied unto you through the knowledge of God, and of Jesus our Lord, according as His divine power hath given unto us all things that pertain unto life and godliness, through the knowledge of Him that hath called us to glory and virtue.

"*Charis*" is the Greek word for grace. The grace of God is God's favor given to every believer who by faith puts his or her trust in Jesus Christ. Grace is multiplied in your life as you relate with other people. The grace of God, His ability working in you, is manifested as you are willing to listen and understand the heart of your teachers and fellow students. You exercise forgiveness as you see the best in people and overlook human faults, enabling you to work with those you may disagree with.

2. Servanthood: As disciples of Jesus Christ, students at Charis Bible College value and walk in humility and servanthood. They are willing to put the needs of others ahead of their own desires, and find opportunities on their own to serve the school, staff, fellow students, and others.

3. Character: It is defined by the example of our Lord Jesus Christ and further explained by the writers of the Bible. This is measured by your attendance, faithfulness in paying tuition, obeying rules, and living by the highest moral and ethical standards.

CONDUCT

We expect all students of Charis Bible College to conduct themselves to the best of their abilities, in agreement with the teachings of Jesus, both on and off campus, at all times while enrolled as students.

DRESS CODE

Modesty and good taste are considered the principle guidelines for all students while on campus. Business-casual dress for men and women that is clean and neat is appropriate for classes and daily campus activities. Occasionally, circumstances may dictate a more formal dress. On such occasions, dresses for the ladies are appropriate. Suits, or sport coats with ties, are considered formal for men.